



# DWIGHT PRESCHOOL

*Igniting the spark of genius in every child*

PERSONALIZED LEARNING • COMMUNITY • GLOBAL VISION

## School Nurse

Start Date: April 2018

Dwight School is currently interviewing for a full time school nurse to oversee the Health Office, serving preschool and kindergarten students. Qualified candidates should submit their resumes to Christine Allen, Head of Preschool and Kindergarten, at [callen@dwight.edu](mailto:callen@dwight.edu).

### **Qualifications/Requirements:**

- Bachelors degree preferred, Associate's Degree in Nursing acceptable
- At least two years experience in the healthcare field, preferably in an educational setting
- Knowledge of early childhood development, including setting up and maintaining a healthy environment for young children
- Strong oral and written communication skills

### **Responsibilities:**

- Promotes and protects the optimal health status of children
- Administers medications and screenings for health concerns as needed
- Coordinates school and community health activities and is a liaison between the home, school and community
- Counsels with parents concerning health issues in order to facilitate responsible decision making, and refers them to outside health professionals
- Consults with Head of Division to ensure safety and health procedures are in place and executed for all trips, events, and activities
- Maintains, evaluates and interprets cumulative health data to accommodate individual needs of students
- Obtains and maintains files of all student health histories
- Plans and implements school health management protocols
- Promotes and assists in the control of communicable diseases; knowledgeable of the disease reporting requirements through the Bureau of Child Care (BCC)
- Educated and trained on conditions that commonly occur in children, how to recognize the symptoms and the actions the childcare provider should take when notifying DOHMH and whether child's attendance should be restricted
- Provides direct health education, and health counseling to assist families in making decisions on health and lifestyles that affect health
- Serves as a resource person to the school staff members in health instruction
- Utilizes existing health resources to provide appropriate care of students
- Responsible for guidelines set up by the New York State Department of Health

*Dwight School's goal is to achieve and maintain equal employment opportunities. It is also the policy of the Dwight School to maintain a work environment free from discrimination based on race, color, religious creed, national origin, gender, sexual orientation, age, disability, genetic information, veteran/military status, marital status or other status protected by federal or state law, with regards to any term or condition of employment.*